

# ROHILKHAND UNIVERSITY ALUMNI ASSOCIATION (RUAA)

Approved by the Executive Council

Held on 08.12.2020 Resolution 6.02 Sub clause 06.02.7



M.J.P. ROHILKHAND UNIVERSITY,  
BAREILLY 243006, INDIA

# Message



I am profoundly honoured by the opportunity to serve as the President of Rohilkhand University Alumni Association (RUAA) of Mahatma Jyotiba Phule Rohilkhand University (MJPRU) for the coming years. As I greet you for the first time as the RUAA President, there are a million things going through my head: What impact and legacy do I want to leave as President of the Alumni Association of MJPRU? Most importantly, how do I build upon our plans to drive greater engagement from alumni to build bigger circles and a community of tighter connections?

The only way to lead a successful RUAA is to engage the help of very strong alumni base of Rohilkhand University within India and around the globe. We want to ENTICE you with all the great events and experiences taking place on Bareilly campus and beyond, REMIND you of your glory days as you reminisce your time as a student and ENGAGE you with the students, faculty members, and entire University Family. We need you to be successful. We need you to perpetuate the pride that sits deep in your heart. We need you as role model for new generations.

As you chart your course of engagement, start with simple activities that inspire your pride and build our University as one of the best Institutions of the country and globe. Being a proud alumnus of MJPRU, you should Wear It Out, Talk It Up, Explore It All and Get Involved.

The best way to stay connected is to be informed of all the alumni events at MJPRU through website and social media (WhatsApp, Facebook or Alumni Website, Instagram, Twitter etc) or stay connected through me or any other office bearer. We promise to promote your successes and ensure you are aware and included in every event. Moreover, we welcome your feedback and guidance as we plan our engagement strategy for the years ahead.

Thank you for your commitment and support as we build Bigger Circles, Tighter Connections, Greater Engagement.

**Prof. K. P. Singh**  
Vice Chancellor & President RUAA

## **BY LAWS OF THE ASSOCIATION**

Pursuant to the intent of the New Education Policy, 2020 and expanding the spiritendness of vasudhaiv kutumbakum as well as aiming at making the bridges of communication and cooperation among the past and present students and scholars of the University spread over diverse fields of professions and different regions of the globe, the undersigned like-spirited officers, faculty, and alumni of MJP Rohilkhand University at Bareilly, do hereby, resolve to form an association to be known as 'Rohilkhand University Alumni Association' which after coming into existence will be instrumental in the University's dream of being developed into a global study destination, along-with a future eye on setting overseas campuses, providing premium education at an affordable cost.

### **1. NAME OF THE SOCIETY :**

The society will be known as "ROHILKHAND UNIVERSITY ALUMNI ASSOCIATION (RUAA)".

### **2. REGISTERED OFFICE OF THE SOCIETY :**

The registered office of the Association shall be at the address of M.J.P. Rohilkhand University, Pilibhit bypass road, Bareilly, Pin – 243006.

The Vice Chancellor of the University shall ensure allotment of suitable office premises to the association in the Campus of the University.

### **3.0 MEMBERSHIP :**

Any Degree, Diploma holder of any of the courses run by the University, or any of its affiliated Colleges will be eligible to become a member of the Association.

### **4.0 TYPES OF MEMBERSHIP :**

4(a) **FOUNDER MEMBERS:** - Founder members will contribute Rs. 5000 each towards foundation of Association. Founder member shall have voting rights in the association. In the event of any Vacancy arising out of cessation of founder member, the same shall be filled up from amongst the life members who shall elect a person by majority from amongst themselves to fill such vacancy in the upcoming general body meeting. There will be no fee for ex officio members. The ex officio members or any officer of the University may be nominated as founder member of Alumni Association by the Vice Chancellor.

4(b) **EX-OFFICIO MEMBERS:** - DSW, Registrar, Finance Officer and any other officer nominated by V.C. will be Ex-officio members of the association. There will be no fee for Ex-officio member.

4© **LIFE MEMBERS:** - The eligible person, can become Life Member of the association on payment of a sum of Rs. 1500/- and whose name is approved by the President after recommendation by the executive body for the membership.

4(d) **AFFILIATE MEMBERS:** - Any person eligible for membership can become an affiliate member of the Association on payment of Rs. 100/- to the association and whose name is approved by the President after recommendation by the executive body.

4(e) **HONORARY MEMBERS:** - Renowned/ outstanding Alumni of the University having Exemplary long achievements may be nominated by the President on Recommendation by the Executive Body for Honorary membership. Such members shall not have voting rights and shall be exempted from payment of membership fee. They shall be entitled for attending all meeting with that expression of experiences, thought and ideas.

## 5. **MODE OF ATTAINING MEMBERSHIP :**

5(a) Any person desirous to be enrolled as life/ ordinary member of the Association shall apply to the General Secretary of the Association in writing, requesting for such membership on a prescribed form and after depositing the required fee for membership.

5(b) The Coordinator/ Secretary will forward the membership after verifying the eligibility & credibility of the individual seeking membership to the Executive body for consideration and recommendation. Final approval for the members shall be granted by the President.

5© The fee for membership shall be deposited through draft/ cash/ cheque/ e-transfer only to the Secretary and in the name of the association and shall be duly cleared before attaining the membership.

5(d) The applicant should have a good moral & high repute in society such as to the satisfaction of Executive body and the President.

## 6. **COMPOSITION OF GENERAL BODY :**

Founder members and ex-officio members will constitute the General Body of the Alumni Association.

## **7. DUTIES OF GENERAL BODY:**

7(a) To look into the fulfillment, upliftment, betterment of the Association, and to ensure that the Association works towards attaining its Aims and Objectives.

7(b) To discuss regarding the work of the Executive Body and to decide the future action programs and goals.

- 7(c) To assist in the decision making of the Executive Body, in fulfilling any vacancy in the Executive Body.
- 7(d) To hear and decide grievances if any, of member(s) only after being heard by executive body.
- 7(e) The General Body, with majority of those present and can make any amendment in rules and regulations of the Association, subject to the final approval of the Executive Board of the Association.

## **8. ESTABLISHMENT OF EXECUTIVE BODY:**

The MJPRU shall by notification in the official letter, establish office Bearers for Alumni association to exercise the jurisdiction powers and authority conferred on it by or under this by laws.

- The office bearers shall consist of a President, Vice Presedint, Secretary, Joint Secretary, two senior most Deans according to rotation and three senior most principals (one from aided college, one from Govt. College and one from self finance college according to rotation).
- 4 members nominated by the Vice Chancellor among them one shall be from administration, one from industry, one from social work and are one from academics.
- Dean Student welfare (DSW), Finance Officer and Registrar MJPRU will be ex officio member of executive body for alumni association.

## **9. TERM OF THE EXECUTIVE BODY:**

The term of the Executive Body shall be of 5 years.

## **10. DUTIES AND POWERS OF THE EXECUTIVE BODY:**

10(a) To control and supervise the working of the Association and its funds and fulfillment of Aims and Objectives of the Association.

10(b) The Executive Body shall have jurisdiction over all component parts, affairs and assets of the Association.

10© The overall control and administration of the Association shall be vested with the Executive Body. The Executive Body shall be the final administrative authority to take decisions on behalf of the Association as provided in this constitution. The Executive Body shall also have the authority to take decisions on any extra-ordinary matter or situation, not mentioned in the constitution.

10(d) The executive Body shall give direction to the members of the Association to achieve its purposes and implementation of its policies.

10(e) The Executive Body may appoint/ employ for/ or dismiss/ employees from the Association, whatever appropriate/ as the situation demands.

10(f) The Executive Body shall discharge to the best of its ability all other responsibilities as laid down in this constitution. To do so, from time to time, as it deems necessary, create/ abolish additional positions specified/ unspecified in the constitution, and appoint any life member of the Association to discharge its responsibilities.

10(g) In the event of death/ resignation/ removal of any of the members of the Executive Body, the Executive Body may appoint another member in his place adopting co-option process by simple majority as member of the Executive Body. Such co-opted member shall be a part of executive body for the remaining period of the outgoing member and shall have all the rights and responsibilities as a member of the Executive Committee. The process of co-option shall be completed within a period of one month after the death/ resignation/ removal of outgoing member.

## **11. OFFICE BEARERS :**

PRESIDENT – The Vice Chancellor of the M.J.P. Rohilkhand University will act as President of the Alumni Association.

## **12.0 POWER AND DUTIES OF PRESIDENT:**

12(a) The President will preside over all the meeting of the General Body and Executive Body.

12(b) The President will cast a veto vote in case of tie votes.

12© The President will be responsible for all the work done by the General Body or Executive Body.

12(d) The President may instruct the Secretary to call any emergency meeting at any short notice as per need and urgency.

12(e) The President shall initiate steps & take decisions suo moto on any and all such matters of due importance to the society.

12(f) The President will be the deciding authority to grant or terminate the membership of any member of the Association on receiving any such recommendation by the executive body.

**13. VICE-PRESIDENT :**

The Vice-Chancellor will nominate the Vice President for first five year. After that, he/she will be elected by the general body through election.

**14. POWER AND DUTIES OF THE VICE-PRESIDENT :**

The vice President will preside the meeting in the absence of the President

**15. SECRETARY :**

The Secretary shall be nominated by the Vice Chancellor from amongst the founder members. He/She will be alumni of the University.

**16. POWERS AND DUTIES OF THE SECRETARY :**

16(a) Recording & maintenance of proceedings of all meetings of the Association.

16(b) To call meetings of the General Body and Executive Body. The Secretary will call the meetings of the Executive Body as well as the General Body, the place and time of which will be fixed in accordance with a duty of the executive body & President. Notice of the meeting will be issued individually to each member by the Secretary at least 7 days before the date fixed for the meeting. Agenda of the meeting will be approved by the President and will accompany the Notice. Notice for the general body meeting will similarly be issued by the Secretary at least 15 days before the date fixed for the General Body meeting.

16© The day-to-day working of the Association will be looked after by the Secretary.

**17. JOINT SECRETARY:**

There shall be a joint Secretary who shall function as the Secretary in his absence. The Joint Secretary shall be nominated by the Vice Chancellor of the Association from amongst the Alumni of the University. The joint secretary will also act as Treasurer of the Association.

The joint secretary shall receive all subscription and membership fee and shall prepare the budget of the Association for the approval of the General Body. He shall also deposit all cheques/ Drafts in to the bank ASAP on behalf of the Association. He shall be the authorized person to act in coordination with the bank and other financial institution for opening Accounts, deposition money, making payment, Conducting transaction and all financial affairs on behalf of Association.

**18. MEETINGS:**

There shall be minimum one meeting of the Executive Body in 6 months and one meeting (Virtual/ Online/ Physical) of the General Body in a year. Any member absent from the Executive Body Meeting without prior information to the Secretary for three consecutive meetings shall result to automatic termination from the Executive Body.

**19. QUORUM :**

Quorum for the meetings of the Executive Body shall be 1/3<sup>rd</sup> of its members. Quorum for the General Body of the Association shall be 1/6<sup>th</sup> of the membership of such body. A meeting of the Executive Body or General Body will be adjourned for want of quorum and may be held on any date and time as may be fixed, by the President. No quorum shall be required for adjourned meeting.

**20. FINANCIAL YEAR :**

The Financial year will be from 1<sup>st</sup> April to 31<sup>st</sup> March every year.

**21. DECISIONS :**

All decisions shall be taken on a majority basis in the Executive Body of the Association. In case of a tie – Ayes and Noes being equal in number the President will exercise a dicisive vote.

**22. AUDITOR :**

The Executive Body shall appoint a chartered Accountant as the Auditor of the Association, who will submit his report to the Secretary and his tenure will be for three years.

**23. BANK OPERATION :**

First Account of the Association shall be opened in the Union Bank of India, situated in the M.J.P. Rohilkhand University campus. As per



need & requirement and on approval of the Executive Body and special approval of the President, account of saving/ current Deposits etc. may be opened in any bank scheduled, private or nationalized or other financial institution of high repute and integrity.

The Secretary and Joint Secretary will operate the account jointly.

#### **24. FINANCE OF THE ASSOCIATION :**

In addition to membership fee and subscription fee, the Association will be eligible to accept donations from any person or body. The Association shall also accept any grant from any institution, government state or Central, PSU or any Public body that may be given by the University to the Association for achievement of its aims and objects.

# ROHILKHAND UNIVERSITY ALUMNI ASSOCIATION (RUAA)

## EXECUTIVE OFFICE BEARERS



**Prof. K.P. Singh**  
PRESIDENT



**Prof. Sanjay Mishra**  
VICE PRESIDENT



**Dr. Alok Srivastava**  
SECRETARY



**Prof. Sanjay Kumar Garg**  
TREASURER