



## **Syllabus**

### **Diploma in Proficiency in German**

**Approved by the Ad-hoc Board of Studies  
of**

**COEMS, Department of Humanities**

**Mahatma Jyotiba Phule Rohilkhand University**

**Bareilly, (U.P.), India**

**(With Effect from Session 2022-23)**

# **SYLLABUS-SEMESTER-I**

## **PAPER-1 Code HU-DG 101**

**Course Objectives:** This course enables the students to:

- To enable the learners to listen and understand the spoken German language which uses the elementary spoken structures.
- To enable the learners to speak and engage in simple dialogues in German.
- To enable the learners to read and understand the elementary texts in German.
- To enable the learners to write simple sentences and short paragraphs in German.
- To expose the learners to the historical, social, and cultural aspects of Germany and other German speaking countries.

**Learning Outcome:** After the successful completion of the course students will be able to:

- Understand familiar, everyday expressions and simple sentences.
- Introduce him/herself and others as well as ask others about themselves and communicate using simple sentences.
- Read and comprehend basic German sentences relating to routine situations.
- Write simple sentences and short paragraphs in German.
- Identify and deal with social and cultural aspects of Germany and other German speaking countries.

**Course Contents:**

| Module | Course Topics  | Total Hours | Credits |
|--------|--|-------------|---------|
| I      | - Introducing oneself and others; Grammar: W-questions, personal pronouns, simple sentence, verb conjugation<br><br>- Hobbies, the week, numbers, the alphabet, months, seasons<br>/Grammar : articles , plural, the verbs to have and to be | 10          | 3       |

|                |  |    |   |
|----------------|--|----|---|
| <b>II</b><br>: | - In the city / naming places and buildings, means of transport, basic directions / Grammar: definite and indefinite articles; negation - kein and nicht; imperative<br><br>- Food, drink, family / groceries and meals / Grammar: the accusative<br><br>- Everyday life, telling time, making appointments / Grammar: prepositions am, um, von..bis; modal verbs, possessive articles | 10 | 3 |
| <b>III</b>     | - Leisure activity, celebrations / Grammar: separable verbs, the accusative, past tense of to have and to be<br><br>- Contacts, writing letters / Grammar: dative<br><br>- My apartment, rooms, furniture, colours / Grammar: changing prepositions  | 10 | 2 |
| <b>IV</b>      | - Professions / Grammar: perfect tense<br><br>- Clothes / Grammar: perfect tense and dative  | 10 | 2 |
| <b>V</b>       | - Health and the body / Grammar: the imperative and modal verbs<br><br>- Holiday and weather   | 10 | 2 |
|                |  | 50 |   |

### **Textbooks:**

1. Netzwerk Deutsch als Fremdsprache A1 (Textbook + Workbook + Glossar)
2. Rosa-Maria Dallapiazza et al, Tangram Aktuell A1/1,2

### **Reference Books:**

1. Becker, Braunert und Schlenker, Unternehmen Deutsch: Grundkurs Lehrbuch

2. Cassel's Language Guides: German – A Handbook of Grammar, Current usage and word power

## **PAPER-2 Code HU-DG 102**

### **Objectives:**

- To develop skills for communicating in day-to-day environment.
- To improve the diction and pronunciation of the students in German language.
- To infuse confidence in the students to communicate on general topics,
- To enhance the overall personality of the learner.

### **Expected Outcomes:**

After the completion of these activities, the students can:

- speak on topic such as where they live, who they know and what they own – and can respond to questions of this nature.
- communicate in a simple manner if the person they are speaking to speaks slowly and clearly and is willing to help.
- understand and use familiar, everyday expressions and very simple sentences

### **LIST OF ACTIVITIES**

| <b>Module</b> | <b>Topics</b>                                  | <b>Contents</b>   | <b>NO of Lectures</b> | <b>Credits</b> |
|---------------|--|---|-----------------------|----------------|
| <b>1</b>      | <b>Greetings and Introducing Oneself</b>       | How to Initiate Communication, Ice Breaking, How to Introduce Oneself (to friends, Interview Panels, National and International Platform) | <b>2</b>              | <b>1</b>       |
| <b>2</b>      | <b>Phonetics &amp; Pronunciation</b>           | IPA, Phonetic Sounds, Checking pronunciation from Dictionaries  | <b>2</b>              |                |
| <b>3</b>      | <b>Practicing Imperative Sentences</b>         | Making Request, Suggestions, Commands, Asking for help, Support etc.  | <b>1</b>              |                |
| <b>4</b>      | <b>Addressing Audience with personal views</b> | Introduction and Presentation on the topic of one's own choice standing at podium   | <b>2</b>              |                |

|           |                                   |  |           |  |
|-----------|-----------------------------------|--|-----------|--|
| <b>5</b>  | <b>Situational Conversation</b>   | At Hotel, At Restaurant, At Airport, At a Corporate Office   | <b>2</b>  |  |
| <b>6</b>  | <b>Organising Meetings</b>        | Essentials of Meeting, Meeting Etiquettes,   | <b>2</b>  |  |
| <b>7</b>  | <b>Organising Meetings</b>        | Essentials of Meeting, Meeting Etiquettes, Tips and practice of Business Meetings, Official Meetings | <b>2</b>  |  |
| <b>8</b>  | <b>Public Communication Skill</b> | Objective and Scope of Group Discussion, Tips for GD   | <b>2</b>  |  |
| <b>9</b>  | <b>Body Language</b>              | Different Gestures & Postures, Eye Contact,  | <b>1</b>  |  |
| <b>10</b> | <b>Mock Interview</b>             | Interview Etiquettes, Dressing Sense, Body Language, Confidence Boosters                             | <b>1</b>  |  |
|           |                                   |  | <b>17</b> |  |

### **Text books:**

1. Netzwerk Deutsch als Fremdsprache A1 (Textbook + Workbook + Glossar)
2. Rosa-Maria Dallapiazza et al, Tangram Aktuell A1/1,2

### **Reference Books:**

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2. Cassel's Language Guides: German – A Handbook of Grammar, Current usage and word power

## **PAPER-III Code HU-DG 103**

### **FIELD WORK/ INTERNSHIP/ MINI PROJECT 100 MARKS**

**Note:** The Coordinator or concerned faculty will assign the mini project on field basis to develop practicality of business skills in students and will ask for continuous preparation of Reports of each task and submit the same in the end of the semester before the due date.

# **SYLLABUS**

## **Semester II**

### **Program Structure:**

| Semester | Course/Paper                       | Internal | External | Credit |
|----------|------------------------------------|----------|----------|--------|
| Sem-1    | German Language (Theory)-II        | 30       | 70       | 02     |
|          | German Language (Lab)- II          | 100      |          | 02     |
|          | Field Work/ Mini Project Report-II | 100      |          | 02     |
|          | Total                              | 300      |          | 06     |

### **Pattern of Assessment:**

**Theory Examination:** It will be of 100 marks; 30 marks Internal Assessment through continuous course and 70 marks will be of External Assessment at the end of Semester as per the rules of **Mahatma Jyotiba Phule Rohilkhand University**.

**Practical Examination:** It will be of 100 marks; 70 marks Internal Assessment through continuous course and 30 marks will be of External Assessment at the end of Semester as per the rules of **Mahatma Jyotiba Phule Rohilkhand University**.

**Medium of Instruction:** English/German

### **Structure of the Internal Assessment:**

- One Sessional/ mid term exams in each semester
- Continuous Assessment
- One field visit/ Internship/ Mini Project

### **Nature of Assessment and Question Paper for External Assessment:**

#### **A) Theory Assessment (100 Marks)**

##### ➤ **External Assessment: Pattern of Question Paper (Theory)**

- Question No. 1: Multiple Choice questions in 5 parts. 2x5=10 Marks
- Question No. 2: Multiple Choice questions in 5 parts 2x5=10 Marks
- Question No. 3: 4 Short Notes with internal choice (4 out of 6) 4x5=20 Marks
- Question No. 4: 3 Long Answer type (2 out of 3) 15x2=30 Marks
- Total 70

##### ➤ **Internal Assessment:**

1 Mid semester examination of 25 Marks and 5 Marks for Attendance (25+5=30)

- Question No. 1: Multiple Choice questions in 5 parts. 1x5=05 Marks
- Question No. 2: 2 Short Notes with internal choice (2 out of 3) 5x2=10 Marks
- Question No. 3: Long Answer type (1 out of 2) 10x1=10

- Attendance : 05
- Total : 30

**B) Practical Examination(100 Marks):**

- Continuous Assessment of the performance of the students in the practical activities shall be recorded during the semester. 10 Activities x 7 Marks Each = 70
- External examination at the end of a semester will be both theory cum Activity and Viva-voce. Theory + Viva-voce (20+10) = 30 Marks

**C) Field Work/ Internship/Mini Project (100 Marks):**

- Continuous Assessment of the performance of the students in the Field Work, Internship or Mini Project shall be regulated and recorded during the semester. 7 Task/Activities x 10 Marks Each = 70 Marks.
- External examination at the end of a semester will be both theory cum Activity and Viva-voce. Report + Viva-voce (20+10) = 30 Marks

**Assessment of Field Visit and Internship Report:**

Assessment of Project/Field Visit and Internship report must be

submitted by the prescribed date usually two weeks before the end of the course.

It is desirable that topics for Project / Field Visit and Internship report shall be assigned by the faculty in the beginning of the Semester.

Project/Field Visit and Internship report and its presentations shall be evaluated by the coordinator of the course and concerned faculty during the semester.

**Standard of Passing:** As per the guidelines and rules for Certificate Course under UGC-NSQF (Skill Development Courses)

## **SEMESTER-II**

### **PAPER-1 Code HU-DG 201**

**Learning Outcome: After the successful completion of the course students will be able to:**

- Understand familiar, everyday expressions and simple sentences.
- Introduce him/herself and others as well as ask others about themselves and communicate using simple sentences.
- Read and comprehend basic German sentences relating to routine situations.
- Write simple sentences and short paragraphs in German.
- Identify and deal with social and cultural aspects of Germany and other German speaking countries.

## Course Contents:

| Module  | Course Topics  | Total Hours | Credits |
|---------|--|-------------|---------|
| I       | Verb Conguigation in Past. W – question with auxillary verbs, writing about food (Essgewohnheiten), Saison and Festivals.  | 10          | 3       |
| II<br>: | Describing school life, writing on hobbies, learning basics of School system of German school System, Reflexive Verbs<br><br>- Food, drink, family / groceries and meals / Grammar: the accusative<br><br>- Everyday life, telling time, making appointments / possessive articles | 10          | 3       |
| III     | Adjectives in German, Nebensatz –als and wie, Konnektordass, Leisure activity, celebrations / Grammar: separable verbs, the accusative, past tense of to have and to be<br><br>- Contacts, writing letters / Grammar: dative   | 10          | 2       |
| IV      | Adjective after Definite Articles in German-<br><br>Professions / Grammar: perfect tense<br><br>-Clothes / Grammar: perfect tense and dative   | 10          | 2       |
| V       | Adjectives after indefinite Article in German,Health and the body / Grammar: the imperative and modal verbs<br><br>- Holiday and weather   | 10          | 2       |
|         |  | 50          |         |



### **Textbooks:**

1 Netzwerk Deutsch als Fremdsprache A1 (Textbook + Workbook + Glossar)

2 Netzwerk Deutsch als Fremdsprache A2.1 (Textbook + Workbook + Glossar)

3 Rosa-Maria Dallapiazza et al, Tangram Aktuell A1/1,2

### **Reference Books:**

2. Becker, Braunert und Schlenker, Unternehmen Deutsch: Grundkurs Lehrbuch
3. Cassel's Language Guides: German – A Handbook of Grammar, Current usage and word power

## **PAPER-II Code HU-DG 202**

### **Objectives:**

- To develop skills for communicating in more formal environment.
- To improve the diction and pronunciation of complex expressions.
- To infuse confidence in the students to communicate on formal topics,
- To enhance the overall personality of the learner.

### **Expected Outcomes:**

After the completion of these activities, the students can:

- speak on topic such as where they live, who they know and what they own – and can respond to questions of this nature. They can ask others for similar kind of expression.
- communicate in a simple manner if the person they are speaking to speaks slowly and clearly and is willing to help.
- understand and use familiar, everyday expressions and very simple sentences

## LIST OF ACTIVITIES

| Module | Topics                                  | Contents  | NO of Lectures | Credits |
|--------|---|---|----------------|---------|
| 1      | Greetings and Introducing Oneself       | How to Initiate Communication, Ice Breaking, How to Introduce Oneself (to friends, Interview Panels,taking and gibving appointments               | 2              | 1       |
| 2      | Phonetics & Pronunciation               | IPA, Phonetic Sounds, Checking pronunciation from Dictionaries, Langes and Kurzes e   | 2              |         |
| 3      | Practicing Imperative Sentences         | Gespraech Verstehen, BuroGespracheFuehren,Making Request, Suggestions, Commands, Asking for help, Support etc.                                    | 1              |         |
| 4      | Addressing Audience with personal views | Introduction and Presentation on the topic of one's own choice standing at podium   | 2              |         |
| 5      | Situational Conversation                | At Hotel, At Restaurant, At Airport, At a Corporate Office  | 2              |         |
| 6      | Organising Meetings                     | Besprechungmachen, OffiziellSpracheVerstehen,Essentials of Meeting, Meeting Etiquettes, Tips and practice of Business Meetings, Official Meetings | 2              |         |
| 7      | Organising Meetings                     | Speaking and discussing topics and taking feedbacks,Essentials of Meeting, Meeting Etiquettes, Tips and practice of Business Meetings             | 2              |         |

|           |                                   |   |           |  |
|-----------|-----------------------------------|---|-----------|--|
| <b>8</b>  | <b>Public Communication Skill</b> | Objective and Scope of Group Discussion, Tips for GD, Group Discussion on current burning topics/ Issues              | <b>2</b>  |  |
| <b>9</b>  | <b>Body Language</b>              | Different Gestures & Postures, Eye Contact, Proxemics-  | <b>1</b>  |  |
| <b>10</b> | <b>Mock Interview</b>             | Interview Etiquettes, Dressing Sense, Body Language, Confidence Boosters, Practice of appearing and taking Interviews | <b>1</b>  |  |
|           |                                   |   | <b>17</b> |  |

### **Textbooks:**

- 1-Netzwerk Deutsch als Fremdsprache A1 (Textbook + Workbook + Glossar)
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## **PAPER-III Code HU-DG 203**

### **FIELD WORK/ INTERNSHIP/ MINI PROJECT 100 MARKS**

**Note:** The Coordinator or concerned faculty will assign the mini project on field basis to develop practicality of business skills in students and will ask for continuous preparation of Reports of each task and submit the same in the end of the semester before the due date